

FHWA/MoDOT Partnering Agreement **Civil Rights Program**

Roles and Responsibilities of MoDOT and FHWA:

The following activities require coordination between MoDOT and FHWA in order to attain reviews/approvals within the agreed timeframes. In this agreement, all reference to days denotes business days. MoDOT and FHWA agree to work as true partners to ensure the success of the Civil Rights Program.

The following table identifies the various approval/review activities.

Activities		MoDOT/FHWA Responsibilities		
Approval/Action	Reference Document	Description of Actions and Responsibilities	Expected Timeframe (MoDOT)	Expected Timeframe (FHWA)
Title VI Plan accomplishments and next year's goals	23 CFR 200.9(b)(10)	MoDOT should upload into CR Connect	Annually by October 1	Annually by October 15
Title VI Plan update	23 CFR 200.9(b)(11)	Plan due to the Division by Oct 1. Division must review and upload plan to CR Connect by Dec 1	Annually by October 1	
EEO Contract Compliance Review Reports	23 CFR 230 Subpart D	MoDOT will submit to FHWA Division office for review	Annually by October 31st	As submitted by State upon completion
Contract Compliance Program Plan	23 CFR 230 Subpart C		Annually by October 31st	
Disadvantaged Business Enterprise (DBE) Program revisions		DBE Program Plan should be updated with regulation changes and or guidance updates	As needed or as requested	As needed or as requested by FHWA
DBE Uniform Awards & Commitment Report (form DOT 4630)	49 CFR 26, Appendix B	Due to HCR: June 1st & December 1 st		Semi-Annually, June 1 and December 1

State's DBE Program Goal (Start 45 Day Public Notice)	49 CFR 26.45(f)(i)	DBE Methodology shall be submitted to FHWA after 45-day public notice.	Every 3 Years by June 1	Tri-Annually by August 1
Supportive services funds requests	23 CFR 230.204 And 23 CFR 230.113 & 23 CFR 230.204	MoDOT shall submit SOW to FHWA Division Office	Annually per FHWA request	Annually per FHWA-HQ
Annual Contractor Employment Report (Construction Summary of Employment Data (Form PR-1392)	23 CFR 230.121(a); Appendix D to Subpart A, Part 230,	MoDOT shall collect 1391 reports from contractor and submit the 1392 to FHWA Division Office.	Annually by October 5	Annually by October 5
Report on supportive services On-the-Job Training (OJT) & (DBE)	23 USC 140 (a-b) 23 CFR 230.113, 230.117, & 230.119	MoDOT shall submit Supportive Services Report detailing the status of ongoing programs to the Division Office.	Quarterly by April 1, July 1, October 1, and January 1	Quarterly by January 15, April 15, July 15, and October 15
OJT goals & accomplishments	23 USC 140 (a-b) 23 CFR 230.113, 230.117, & 230.119	MoDOT shall submit to FHWA Division Office a report of the annual OJT goals and accomplishments.	Annually by January 15	Annually by January 30
Americans with Disabilities Act complaints	FHWA Civil Rights Complaint Manual	ADA Complaints received from FHWA HCR shall be investigated by MoDOT.	As requested by FHWA (90 Day Review)	As requested by HQ, within 90 days of receipt
Quarterly Dashboard (Title VI, EOCC, OJT, OJT SS, DBE, DBE SS)	N/A	MoDOT shall submit to the Division Office	Quarterly by Sep 15, Dec 15, March 15, June 15	

This agreement will be reviewed and updated, as needed, on an annual basis.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

FHWA:

Lauren Paulwell

FHWA-MO Right of Way Program Manager

(573) 638-26

MISSOURI DEPARTMENT OF TRANSPORTATION:

A handwritten signature in black ink, appearing to read "Missy Stuedle". The signature is fluid and cursive, with the first name "Missy" written in a larger, more prominent script than the last name "Stuedle".

Missy Stuedle

Business Development and Compliance Director

MoDOT State